

Meeting Notes: Code Enforcement

June 25, 2012

Meeting Attendees:

Lincoln Task Force

David Tann, Chair Code Enforcement Subcommittee

Roger Swanson, Chair Lincoln Task Force

SM Code Compliance

Joe Trujillo, Code Compliance Manager

Robert Flowers, Code Compliance Officer

Topics Discussed

Key points:

- Code Enforcement conducted a “sweep” from the I-10 Freeway to Ozone by a group from Code during the prior week.
- Sweep produced many detailed documents of potential violations with photos and narrative explaining observations during the sweep. We saw a stack of perhaps 50 documents, which we were told were approximately one fourth of the total. These included:
 - Signage violations
 - Empty and/or weed infested tree wells
 - Defaced traffic control boxes
 - News racks needing maintenance or removal
 - Potential illegal business uses
- Code Enforcement will send a bulk letter within two weeks to all property owners and business owners advising them of their responsibilities regarding:
 - Code violations, including signage and business use
 - Parkway maintenance, including trash and weed removal
 - General property maintenance
 - Several properties were identified that needed painting and other repairs
- Thirty days after the bulk letters, Code Enforcement will issue citations and warnings if compliance is not observed
- Both Joe and Robert expressed an interest in discussing Lincoln maintenance with other City departments for such things as:
 - Empty tree wells – Community Forester
 - Sidewalk maintenance – Public Works
 - Street sweeping – Public Works
- Joe and Robert also offered suggestions regarding:
 - Addition of flowers in tree wells and planters to be maintained by business owner/citizen partnerships

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- “Adopt” a traffic box with art added to transform these often drab boxes (Joe shared examples of boxes in Laguna Beach)

Next Steps

- Call Joe/Robert in 30 days for a status of the Code activity
- Meet in 60 days to discuss progress on Code Violation notices
- Invite Code Enforcement to the proposed Town Hall – Lincoln Task Force Forum in November
- Three month and six month follow up meetings with Code Enforcement